

# **LONDON BOROUGH OF BRENT**

## **FORWARD PLAN OF KEY DECISIONS**

### **for the period 3 December 2015 to 31 March 2016**

The Council is required to give **28 days'** notice of Key Decisions to be taken by the Cabinet and council officers. Briefly, a Key Decision is defined by Regulations as a Cabinet decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards.

Decisions made by the Cabinet are subject to a call-in provision whereby a committee made up of councillors not on the Cabinet will meet to consider the decisions. Following this, the Cabinet will meet and take into account the recommendations of the committee and may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee are to be considered by the Cabinet can be obtained from Democratic Services.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless they contain confidential or exempt information under the Local Government Act 1972 as amended and will be published on the council's website at least five clear working days before the date the decision is due to be taken. Paper copies can also be obtained from Democratic Services, Brent Civic Centre, Engineers Way, Wembley, Middlesex, HA9 0FJ, telephone 020 8937 1366 or via e-mail to [committee@brent.gov.uk](mailto:committee@brent.gov.uk).

Should you wish to make representations regarding any matter on listed or that a report should be considered in public, please email Democratic Services at [committee@brent.gov.uk](mailto:committee@brent.gov.uk) or telephone 020 8937 1366 at least one week before the decision is to be taken. Your representations and the council's response will be published on the Council's website at least 5 working days before the Cabinet meeting.

The current membership of the Cabinet is as follows:

Cllr Butt (Leader)  
Cllr Pavey (Deputy Leader)  
Cllr Hirani (Adults, Health and Well-being)  
Cllr Moher (Children and Young People)

Cllr Mashari (Employment and Skills)  
Cllr McLennan (Housing and Development)  
Cllr Denselow (Stronger Communities)  
Cllr Southwood (Environment)

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Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<b>January 2016</b>				
<b>Financial Report - November 2015</b> To note the overall financial position of the Council as at November 2015. The report will cover the following topics:-  -Revenue Budget Monitoring Summary; 2015/16 Savings; Council Tax & NNDR Collection Rates; Other Debt Analysis and Collection; and Capital Programme Monitoring Summary.	Cabinet	Chief Finance Officer	20 Jan 2016	Operational Director, Finance Tel: 020 8937 2468 eamonn.mccarroll@brent.gov.uk
<b>Extension of Contract for Hosting and Support for Oracle eBusiness Suite (oneOracle)</b> To authorise the extension by 2 years of the contract for hosting and support of the Oracle eBusiness Suite (oneOracle system), due to expire in August 2016).	Cabinet	Chief Finance Officer	20 Jan 2016	Acting Head of Finance Tel: 020 8937 4722 archa.campbell@brent.gov.uk

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<p><b>West London Alliance Accreditation Purchasing and Contract Management (APC) Dynamic Purchasing System (DPS)</b>  To approve the use of the London Borough of Ealing's Contract Standing Orders (CSO's) to procure a DPS for Care Home and Supported Living placements for adults with high care and support needs and formally delegate their powers for awarding the subsequent agreement to the London Borough of Ealing.</p> <p><b>KEY</b></p>	Cabinet	Strategic Director, Adults	20 Jan 2016	Head of Commissioning and Quality Tel: 020 8937 4061 amy.jones@brent.gov.uk
<p><b>2015 Report of the Director of Public Health</b>  To note the Report</p>	Cabinet	Director of Public Health	20 Jan 2016	Director Public Health Tel: 0208 937 6227 melanie.smith@brent.gov.uk
<p><b>Agreement to extend the London North West Healthcare NHS Trust contract for health visiting (HV) and Family Nurse Partnership (FNP )</b>  To approve the extension of the current contract with LNWHT for 0-5 children's health services for health visiting and FNP until 31st March 2017</p> <p><b>KEY</b></p>	Cabinet	Director of Public Health	20 Jan 2016	Director Public Health Tel: 0208 937 6227 melanie.smith@brent.gov.uk

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<b>Shared Procurement Service</b> To approve the participation in a shared procurement service with LB Harrow and possibly other councils.  <b>KEY</b>	Cabinet	Chief Operating Officer	20 Jan 2016	Operational Director, Strategic Commissioning Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<b>LED Street Lighting and CMS Procurement</b> To agree procurement of LED lanterns and a CMS following a competitive procurement exercise  <b>KEY</b>	Cabinet	Chief Operating Officer	20 Jan 2016	Head of Parking and Lighting Tel: 020 8937 2979 gavin.f.moore@brent.gov.uk
<b>Brent Cycle Strategy</b> To note the consultation, and approve the Cycle Strategy developed to reflect the objectives of both the Brent Borough Plan and the Brent Long Term Transport Strategy 2015 - 2035. Both of these documents are important to the Borough in that they provide the strategic direction for investment that influences how funding is spent. Priorities and objectives have been developed following consultation with residents and key stakeholders regarding cycling and cycle infrastructure in Brent.  <b>KEY</b>	Cabinet	Chief Operating Officer	20 Jan 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk

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<b>National Non Domestic Rates – Discretionary Discount Scheme for Businesses accredited to Living Wage Foundation</b> To review the first year of the scheme and to seek its extension for a further year.  <b>KEY</b>	Cabinet	Chief Operating Officer	20 Jan 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
<b>National Non Domestic Rates – Applications for Discretionary Rate Relief</b> To approve the recommendations to award relief.  <b>KEY</b>	Cabinet	Chief Operating Officer	20 Jan 2016	Director, Customer Services Tel: 020 8937 1521 margaret.read@brent.gov.uk
<b>Future Arrangements for the Brent Transportation Service</b> To decide whether to enter into a shared service arrangement with the London Borough of Harrow in relation to passenger transport.  <b>KEY</b>	Cabinet	Chief Operating Officer	20 Jan 2016	Environment Management Tel: 020 8937 5342 chris.whyte@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<b>Authority to market Tenterden Pavilion under the Council's Community Asset Transfer (CAT) Policy</b> It is requested that Cabinet approve the marketing of Tenterden Pavilion as a CAT opportunity.	Cabinet	Chief Operating Officer, Strategic Director, Regeneration and Growth	20 Jan 2016	Strategic Director, Regeneration and Growth Tel: 020 8937 1049, Operational Director, Strategic Commissioning Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<b>Temporary Accommodation Reform Plan</b> To minimise the use of Temporary Accommodation to meet homelessness demand in the medium term future, and where it is necessary to continue to use Temporary Accommodation, to improve the quality and cost of the accommodation used.  <b>KEY</b>	Cabinet	Strategic Director, Regeneration and Growth	20 Jan 2016	Operational Director, Housing and Employment Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
<b>Housing PFI – Tenancy Conversions</b> To determine the tenure and future usage of up to one third of the housing PFI units, in accordance with the revised contract entered into with Brent Co-Efficient in April 2015.  <b>KEY</b>	Cabinet	Strategic Director, Regeneration and Growth	20 Jan 2016	Operational Director, Housing and Employment Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk

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<b>Church End redevelopment update and proposals</b> To agree that capital investment is made available as per the investment appraisal. To agree the procurement approach. To authorise to appropriate identified land. To agree to Stopping Up and Public Highways recommendations. Note existing Church End market arrangements will be terminated. Note the Council is still pursuing the CPO and Land Swap.  <b>KEY</b>	Cabinet	Strategic Director, Regeneration and Growth	20 Jan 2016	Operational Director, Property and Asset Management Tel: 020 8937 1334 richard.barrett@brent.gov.uk
<b>Tenancy Strategy Review</b> To approve changes to the council's Tenancy Strategy.  <b>KEY</b>	Cabinet	Strategic Director, Regeneration and Growth	20 Jan 2016	Operational Director, Housing and Employment Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
<b>February</b>				
<b>Procurement Strategy</b> To approve a Council Procurement Strategy setting out the direction of travel for the Council's procurement function.  <b>KEY</b>	Cabinet	Chief Operating Officer	8 Feb 2016	Procurement Tel: 020 8937 1439 terry.brewer@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<b>Civic Enterprise Strategy</b> To approve a Commercial Strategy for the Council identifying key areas of commercialisation that will be followed. .  <b>KEY</b>	Cabinet	Chief Operating Officer	8 Feb 2016	Operational Director, Strategic Commissioning Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<b>Performance Report 2015/16 (Quarters 2 and 3)</b> To note the report providing high-level information on the middle two quarters of the financial year 2015/16 (Quarters 2 and 3).	Cabinet	Chief Operating Officer	8 Feb 2016	Operational Director, Strategic Commissioning Tel: 020 8937 1400 peter.gadsdon@brent.gov.uk
<b>Lyon Park Infant and Lyon Park Junior amalgamation report</b> To determine the proposal to amalgamate Lyon Park Infant School and Lyon Park Junior School from April 2016  <b>KEY</b>	Cabinet	Strategic Director, Children and Young People	8 Feb 2016	Operational Director, Early Help and Education Tel: 020 8937 3510 cate.duffy@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<b>Brent Council's School Admission Arrangements for 2017/18</b> To consider the outcome of the consultation on proposed changes to the Community Schools Oversubscription Criteria and to determine the Community Schools Admission Arrangements and Oversubscription Criteria for 2017/18.  <b>KEY</b>	Cabinet	Strategic Director, Children and Young People	8 Feb 2016	Operational Director, Early Help and Education Tel: 020 8937 3510 cate.duffy@brent.gov.uk
<b>Housing Revenue Account (HRA) Business Plan Budget Setting - Proposals for 2016-2017</b> To present the Housing Revenue Account (HRA) forecast outturn for 2015/16 and a proposed HRA Business Plan budget for 2016/17, as required by the Local Government and Housing Act 1989.  <b>KEY</b>	Cabinet	Strategic Director, Regeneration and Growth	8 Feb 2016	Operational Director, Housing and Employment Tel: 020 8937 5199 jon.lloyd-owen@brent.gov.uk
<b>March</b>				
<b>Physical Activity Strategy</b> To agree and approve the Physical Activity Strategy and the action plan. This strategy plays a key role in addressing wider health agenda by working with communities in Brent to lead a healthy and active life.  <b>KEY</b>	Cabinet	Chief Operating Officer	14 Mar 2016	Head of Culture Tel: 020 8937 3143 rashmi.agarwal@brent.gov.uk

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<b>Source London</b> To approve entering into contract with BluePointLondon to manage, maintain and expand the EVCP network in Brent. The Electric Vehicle Charging Point (EVCP) network throughout London, previously run by Transport as Source London, is now operated by BluePointLondon . This is a pan-London initiative which supports our priorities in the Long Term Transport Plan 2015-2035.  <b>KEY</b>	Cabinet	Chief Operating Officer	14 Mar 2016	Head of Transportation Tel: 020 8937 5151 tony.kennedy@brent.gov.uk
<b>April</b>				
<b>Authority to award the Youth Services contract</b> To authorise the award of a 4 plus 1 year contract for the provision of youth services in Brent in accordance with contract standing order 88.  <b>KEY</b>	Cabinet	Strategic Director, Children and Young People	11 Apr 2016	Operational Director, Early Help and Education Tel: 020 8937 3510 cate.duffy@brent.gov.uk
<b>June</b>				

Details of the decision to be taken	Decision to be taken by	Relevant report from	Expected date of decision	Representations may be made to the following officer by the date stated
<p><b>Future Provision of Local Welfare Assistance within the Borough</b>  To consider Local Welfare Assistance Scheme Review findings and Results from Public Consultation. To approve the provision of any future Local Welfare Assistance Scheme.</p> <p><b>KEY</b></p>	Cabinet	Chief Operating Officer	27 Jun 2016	Customer Services and Benefits Tel: 020 8937 1931 david.oates@brent.gov.uk